

For 100 years, **Amalgamated Bank of Chicago** has fostered deep ties to our customers and our community, serving the banking needs of countless businesses, organizations, institutions, and individuals, many for multiple generations. These relationships are based on profound trust, in-depth understanding and highly personal and responsive service provided by our experienced bankers.

We take tremendous pride in being a great place to work! We value the contributions our employees bring to the table every day. We work hard to nurture and maintain a mutually respectful, diverse culture that fosters teamwork and a commitment to exceptional customer service.

**Amalgamated Bank of Chicago** is hiring a **Treasury Management Specialist**. This position is responsible for supporting the Bank's Cash/Treasury Management products, systems, and customers (implementation of services, ongoing customer service and support, as well as project and product management).

#### **RESPONSIBILITIES:**

- Implements and maintains Treasury Management services in relation to customer and relationship manager direction.
- Provides ongoing customer service for customers using the Bank's Treasury Management products and services, whether remote (i.e. phone, email) or onsite at the customer site.
- Maintains and provides technical knowledge of various products and services (including but not limited to ACH, Deposit Services, Electronic Payment Portals, Internet Banking, Lockbox, Merchant Card Processing, Mobile Banking, Positive Pay, and Wire Transfer) as well as technology used, in support of customers.
- Assists in training of customers on usage of new products and services as needed.
- Manages projects relating to internet banking services (business and retail) and ancillary Treasury Management products.
- Tests enhancements, updates, and general releases to Deposit and Internet Banking products/systems and monitors and documents outcomes (identifying any issues) by completing the ABOC Testing Template.
- Monitors and reviews internal control structure including updated procedures, new risk criteria and subsequent change in controls as is necessary due to the evolution of regulations and processes.
- Participates in ongoing initiatives, activities, and assessments regarding audit, compliance, and risk management requirements.
- Provides special reports for management and completes projects as needed.
- Performs other related duties as assigned.

#### **REQUIRED EDUCATION, EXPERIENCE AND SKILLS:**

- High school diploma or equivalent (required)
- Bachelor's degree in business discipline (preferred)
- Five (5) years of experience which demonstrates knowledge of Cash/Treasury Management services and Banking Operations, including familiarity with working in a cross-functional team, performance of accounting and documentation tasks and interaction with multiple lines of business (compliance, internal audit, and other risk).
- Note: Requirement is a minimum of two (2) years of banking experience if education requirement is met with a bachelor's degree in a business discipline.

#### **BENEFITS:**

- Competitive compensation package
- Full health insurance (medical, dental and vision),
- 401(k)
- Life insurance
- Education Assistance
- Paid Vacation Days
- Employee Assistance Program
- Open-door work environment
- Opportunities for advancement
- Community Service Opportunities

*We are an equal opportunity employer and value diversity, equity, and inclusion at our company. We do not discriminate based on any protected category. We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment. Please contact us to request accommodation.*

